



University of Dundee Biomedical Vacation Scholarships 2020 (Part 2) - Application Form

Page 1: Privacy Statement

Privacy Notice –Biomedical Vacation Scholarship Applications

How we use your information

This privacy notice sets out how the University of Dundee collects, uses and protects any information that you give us during the course of submitting an application for a Biomedical Vacation Scholarship at the University of Dundee and the subsequent processing and assessment of your application.

Your personal data is used to:

- consider and evaluate your application for Scholarship placement;
- contact you with any questions we may have, to offer you an interview or correspond with you concerning your application.

Contact methods include sending you messages by email. We will also telephone you where appropriate.

For all applicants, your data will be kept for the duration of the Scholarship Programme (a minimum period of 5 years) for planning and reporting purposes. It will not be published or used in a way that identifies you.

If you are successful in securing a place on the Scholarship Programme, your personal data will also form the basis of your record of employment.

The University makes certain statutory disclosures of information, for example to the Higher Education Statistics Agency (HESA) and the funding councils. Your data may be used for those purposes and will be used to report specifically to Wellcome on the Scholarship Programme.

For more information please see: <https://www.lifesci.dundee.ac.uk/studying/vacation-scholarships/wellcome-biomedical-vacation-scholarship-programme>

Personal data

The application process is in two parts, Part 1 collects equality, diversity and inclusion information and Part 2 collects information about your academic record and research interests. The information collected in each part is outlined below.

Part 1 – Equality, Diversity and Inclusion Form

An important aim of the Wellcome Biomedical Vacation Scholarships is to widen access to those students from disadvantaged backgrounds and broaden the diversity of students that are funded.

The personal data required is your date of birth and home postcode. We will also ask where you went to school and to provide details of your personal circumstances, if they have been particularly challenging.

Part 2 – Application Form

The personal data required is:

- your identification details such as your full name, telephone numbers and email address;
- information concerning your qualifications, current institution, employment or other life experiences relevant to your application;
- anything you include in your application answers or provide to the University in support of your application.

Sensitive (special categories) of personal data

The special categories of personal data requested are: ethnic origin, sexual orientation and whether you have a disability. Should you provide special categories of personal data in response to any of our questions, please consider whether your words reveal circumstances which may identify you and whether you wish to include them. Any disclosure of special categories of personal data is at your own discretion.

Data controller

Should you provide personal data in response to this survey the University of Dundee would be the data controller for this information. This data may be processed by the University's nominated agents such as software or service providers. Data will be processed using the University's business systems. These include Microsoft 365 and Box.com.

The University uses an online survey run by JISC to collect this information. For information on how this service secures your data please see <https://www.jisc.ac.uk/online-surveys>

Lawful processing

The lawful grounds for processing personal data for these purposes are normally:

- the data subject has given explicit consent to the processing of those personal data for one or more specified purposes;
- processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract;
- processing is necessary for compliance with a legal obligation to which the controller is subject;
- processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

The lawful grounds for processing special categories of personal data for these purposes are normally:

- the data subject has given explicit consent to the processing of those personal data for one or more specified purposes;
- processing is necessary for the purposes of carrying out the obligations and exercising specific rights of the controller or of the data subject in the field of employment and social security and social protection law;
- processing is necessary for the establishment, exercise or defence of legal claims or whenever courts are acting in their judicial capacity.

Your rights

The University respects your rights and preferences in relation to you. If you wish to update, access, erase, or limit the use of your information, please let us know by

emailing: l.z.stanley@dundee.ac.uk

If you wish to complain about the University's use of your information please contact the University's Data Protection Officer in the first instance by emailing: dataprotection@dundee.ac.uk You may also wish to contact the Information Commissioner's Office.

Page 2: Personal Details

1. Please provide the unique "receipt number" you were given upon completion of the Equality, Diversity & Inclusion Form. * *Required*

2. First Name * *Required*

3. Surname * *Required*

4. E-mail address * *Required*

Please enter a valid email address.

5. Confirm e-mail address * *Required*

Please enter a valid email address.

6. Telephone * *Required*

Please enter a valid phone number.

Page 3: Education Details

7. University (where an undergraduate) * *Required*

8. Type and title of degree (e.g. BSc Biochemistry, MBChB) * *Required*

+ [More info](#)

9. Year of course (for example, second year of a three year course = 2/3) * *Required*

10. Expected date of graduation * *Required*

11. Please describe the undergraduate courses/modules that you have taken so far, and where available your grades. Please also indicate any other past achievements in your host institute. * *Required*



Page 4: Application Questions

12. Why do you wish to undertake this vacation scholarship? * *Required*

13. Please provide a brief statement of what you can contribute to the host research group * *Required*

14. What skills (technical and transferrable) do you hope to gain? * *Required*

15. What are your career aspirations? * *Required*

16. Please note any achievements that you are particularly proud of and wish to highlight to the panel. These can be academic or non-academic related.

17. Have you had any previous research experience (apart from your course projects)?

* *Required*

Yes

No

17.a. If Yes, please provide (i) a brief description on your research experience and (ii) the duration of your research placement and the number of days per week that you worked (for example 6 weeks, two days a week). [150 words max]

Page 5: Supervisor/Project Choices

We would like to find out about which research areas you are most interested to work in. Please select three supervisors from the list of participating supervisors ([found here](#)) and briefly explain your reasoning.

18. Supervisor 1 * *Required*

19. Supervisor 2 * *Required*

20. Supervisor 3 * *Required*

21. Please briefly explain your reasoning * *Required*

22. Have you independently contacted a Principal Investigator/Supervisor to enquire

about a lab placement? * *Required*

- Yes
- No

22.a. If yes, please provide their name(s)

23. Would you like to work on a part-time basis? * *Required*

- Yes
- No

23.a. If yes, please indicate preferred working pattern (e.g. 3 out 5 days a week, 10am-3pm daily).

Page 6: Final page

Thank you for completing your application form to apply for the University of Dundee Biomedical Vacation Scholarship 2020 scheme. We will be in touch in due course should you be shortlisted and invited for an interview.
