

University of Dundee Biomedical Vacation Scholarships 2020 (Part 1) - Equality, Diversity and Inclusion Form

Page 1: Privacy Statement

Thank you for applying for the University of Dundee Biomedical Vacation Scholarship Programme.

Privacy Notice – Biomedical Vacation Scholarship Applications

How we use your information

This privacy notice sets out how the University of Dundee collects, uses and protects any information that you give us during the course of submitting an application for a Biomedical Vacation Scholarship at the University of Dundee and the subsequent processing and assessment of your application.

Your personal data is used to:

- consider and evaluate your application for Scholarship placement;
- contact you with any questions we may have, to offer you an interview or correspond with you concerning your application.

Contact methods include sending you messages by email. We will also telephone you where appropriate.

For all applicants, your data will be kept for the duration of the Scholarship Programme (a minimum period of 5 years) for planning and reporting purposes. It will not be published or used in a way that identifies you.

If you are successful in securing a place on the Scholarship Programme, your personal data will also form the basis of your record of employment.

The University makes certain statutory disclosures of information, for example to the Higher Education Statistics Agency (HESA) and the funding councils. Your data may be used for those purposes and will be used to report specifically to Wellcome on the Scholarship Programme.

For more information please see: <https://www.lifesci.dundee.ac.uk/studying/vacation-scholarships/wellcome-biomedical-vacation-scholarship-programme>

Personal data

The application process is in two parts, Part 1 collects equality, diversity and inclusion information and Part 2 collects information about your academic record and research interests. The information collected in each part is outlined below.

Part 1 – Equality, Diversity and Inclusion Form

An important aim of the Wellcome Biomedical Vacation Scholarships is to widen access to those students from disadvantaged backgrounds and broaden the diversity of students that are funded.

The personal data required is your date of birth and home postcode. We will also ask where you went to school and to provide details of your personal circumstances, if they have been particularly challenging.

Part 2 – Application Form

The personal data required is:

- your identification details such as your full name, telephone numbers and email address;
- information concerning your qualifications, current institution, employment or other life experiences relevant to your application;
- anything you include in your application answers or provide to the University in support of your application.

Sensitive (special categories) of personal data

The special categories of personal data requested are: ethnic origin, sexual orientation and whether you have a disability. Should you provide special categories of personal data in response to any of our questions, please consider whether your words reveal

circumstances which may identify you and whether you wish to include them. Any disclosure of special categories of personal data is at your own discretion.

Data controller

Should you provide personal data in response to this survey the University of Dundee would be the data controller for this information. This data may be processed by the University's nominated agents such as software or service providers. Data will be processed using the University's business systems. These include Microsoft 365 and Box.com.

The University uses an online survey run by JISC to collect this information. For information on how this service secures your data please see

<https://www.jisc.ac.uk/online-surveys>

Lawful processing

The lawful grounds for processing personal data for these purposes are normally:

- the data subject has given explicit consent to the processing of those personal data for one or more specified purposes;
- processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract;
- processing is necessary for compliance with a legal obligation to which the controller is subject;
- processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

The lawful grounds for processing special categories of personal data for these purposes are normally:

- the data subject has given explicit consent to the processing of those personal data for one or more specified purposes;
- processing is necessary for the purposes of carrying out the obligations and exercising specific rights of the controller or of the data subject in the field of employment and social security and social protection law;
- processing is necessary for the establishment, exercise or defence of legal claims or whenever courts are acting in their judicial capacity.

Your rights

The University respects your rights and preferences in relation to you. If you wish to update, access, erase, or limit the use of your information, please let us know by emailing: l.z.stanley@dundee.ac.uk

If you wish to complain about the University's use of your information please contact the University's Data Protection Officer in the first instance by emailing: dataprotection@dundee.ac.uk You may also wish to contact the Information Commissioner's Office.

Please Note: Applicants should only complete this form once.

Page 2: Equality, Diversity and Inclusion Questions

1. Please provide your date of birth in the format (DD/MM/YY) * *Required*

2. Age * *Required*

- 24 or under
- 25-29
- 30-34
- 35-39
- 40-44
- 45-49
- 50-54
- 55-59
- 60 or over

3. Please provide your country of residence in the final year of your secondary education

4. Please provide the postcode of your home address in the UK in the final year of your secondary education if applicable

[+ More info](#)

Please enter a valid UK postcode.

5. Please provide the name of the school that provided your final year of secondary School education * *Required*

+ More info

6. Are you in the first generation of your family to go to university (e.g. your (step)mother or (step)father **did not** go to University)? * *Required*

Yes

No

7. If your personal circumstances have been especially challenging we care, and to help take these into account we ask you to please disclose whether you are or have been care experienced, a carer (unpaid), Government refugee or asylum seeker, or are or have experienced any other challenging circumstances (for example adult returner to education). Do you have anything you wish to disclose? * *Required*

Yes

No

7.a. Please describe your circumstances here

8. Gender identity * *Required*

- Female
- Male
- Other
- Prefer not to say

9. Sexual orientation (please select ONE option from the list below) * *Required*

- Bisexual
- Gay man
- Gay women/lesbian
- Heterosexual
- Other
- Prefer not to say

10. Do you have a known disability? * *Required*

- No known disability
- Yes
- Prefer not to say

11. Ethnic Group (please select ONE option from the list below) * Required

- White
- Gypsy or Traveller
- Black or Black British-Caribbean
- Black or Black British-African
- Other Black Background
- Asian or Asian British-Indian
- Asian or Asian British-Pakistani
- Asian or Asian British-Bangladeshi
- Other Asian Background
- Chinese
- Mixed-White and Black Caribbean
- Mixed-White and Black African
- Mixed-White and Asian
- other Mixed Background
- Not Known (can be used if you genuinely do not know your ethnicity, for example if you were adopted)
- prefer not to say

12. Please state your Nationality

13. Religion or Belief (Please select ONE option from the list below) * Required

- No Religion
- Buddhist
- Christian-Church of Scotland

- Christian - Roman Catholic
- Christian - Other Denomination
- Hindu
- Jewish
- Muslim
- Sikh
- Spiritual
- Any other religion or belief
- Prefer not to say

Page 3: Instructions

Please make a note of your unique "Receipt number" on the next page. You will need this for part 2 of your application for Biomedical Vacation Scholarship Funding.

Page 4: Final page

Thank you for completion our Equality, Diversity and Inclusion Form.

Part 2 of your application form now needs to be completed for you to be considered for funding. Please note that answers provided in part 1 will not be shared with those involved in shortlisting applications.

Link to part 2 [here](#)
