

Basic H&S Training Checklist

Full name of Trainee	<input type="text"/>
Staff ID or Matric Number (if known)	<input type="text"/>
Email Address	<input type="text"/>
LSD Username (if known)	<input type="text"/>
Designation	<input type="text"/>
Affiliation	<input type="text"/>
Supervisor/Line Manager	<input type="text"/>
Short term visitor? (4 weeks or less)	<input type="text"/>
Trainer	<input type="text"/>

For All Personnel

On-line Induction Training	<input type="checkbox"/>
Emergency Numbers	<input type="checkbox"/>
Fire Exits & Assembly Point	<input type="checkbox"/>
Fire breakglass, blankets & extinguishers	<input type="checkbox"/>
First Aid	<input type="checkbox"/>
Reporting accidents/incidents/near misses	<input type="checkbox"/>
Access to Safety Services & Occ Health	<input type="checkbox"/>
Access to CLS H&S web site & RA Databases	<input type="checkbox"/>
Location of Safety Notice Boards	<input type="checkbox"/>
University No Smoking Policy	<input type="checkbox"/>
Lone & Out of Hours Working	<input type="checkbox"/>
Work Related Stress	<input type="checkbox"/>
Children on CLS Premises	<input type="checkbox"/>
Passing through lab areas	<input type="checkbox"/>
Workplace Ergonomics	<input type="checkbox"/>
General waste disposal routes	<input type="checkbox"/>

For Laboratory Personnel

Personal Protective Equipment	<input type="checkbox"/>
Gloves & adverse reactions	<input type="checkbox"/>
Safety shower and eye-wash stations	<input type="checkbox"/>
Laboratory chairs	<input type="checkbox"/>
Access to the NMR Corridor	<input type="checkbox"/>
Will you be working with radioisotopes?	<input type="checkbox"/>
Will you be working in the TC Suites?	<input type="checkbox"/>
Will you be using centrifuges?	<input type="checkbox"/>
Will you be using liquid nitrogen?	<input type="checkbox"/>
Will you be using compressed gas cylinders?	<input type="checkbox"/>
Comments	<input type="text"/>
Signature of Trainee	<input type="text"/>