

## INSPECTION OF DEROGATED CONTAINMENT LEVEL 3 FACILITIES ON WTB FLOORS 1 & 4

DATE: 13/5/13

Inspection team: Alan Fairlamb (SAPO/GM Licence Holder); Ian Scragg (Head of Safety Services); Lisa Grayson (CLS H&S Information Officer)

Format of inspection: tour of facilities on Floor 1 then Floor 4 followed by visit to Lab Manager's office to check relevant records.

Overview: an extremely well managed laboratory with high standards of training and supervision of staff to ensure competence.

Follow-up visit: to be conducted before the end of June 2013.

### OBSERVATIONS & RECOMMENDATIONS

- WTB Floor 1 Facility
  1. Lists of First Aiders are out date. Lab Manager to replace with current list (available on CLS H&S web site).
  2. Lab Manager to replace old biscuit box used for storing autoclave printouts with a more appropriate receptacle, i.e. a box file.
  3. Bandages in First Aid kit are well past their expiry date. Lab Manager to replace with new stock.
  4. The corners of the shelves on either side of the microscope room door have been padded with tape to highlight the hazard and, should someone bump their head, soften the blow. Lab Manager to arrange for more substantial warning signs and padding.
  5. There is an untidy pile of notebooks on a shelf in room 1L2-47. If these are no longer required the owners should remove them from the suite.
  6. Pipette trays within microbiological safety cabinets were checked. Not all pipettes were fully immersed in Virkon solution. BSO to remind those using large plastic pipettes to ensure they are filled with and fully submerged in Virkon solution after use.
  7. The liquid nitrogen emergency procedures sign in room 1L2-43 is out of date. H&S Information Officer to supply up to date sign.
  8. The 100l liquid nitrogen dispensing vessel was last serviced on 16/11/2011. Lab Manager to advise when next service is due.
  9. Face masks are provided for people making up Virkon stock solutions. If mask wearers have not been face-fit tested they should make an appointment with the H&S Information Officer as soon as possible.
  10. The water level in the *T. brucei* waterbath is very low. End users to ensure waterbath is regularly topped up or, if not in use, emptied and unplugged.
  11. Emergency Contacts and CL3 Suite User lists in 1L2-49 are out of date. Person responsible (Irene Hallyburton?) to replace with up to date lists.
  12. Diffuser has partially detached from a ceiling light in room 1L2-49 and looks to be in danger of falling off altogether. Lab Manager to arrange for E&B to rectify this as soon as possible.
- There were no significant observations/recommendations relating to the 4<sup>th</sup> Floor Facility.
- Record Keeping
  1. Lab Manager to ensure autoclave records folder is up to date.