

CLS H&S Working Group Meeting Minutes

Meeting held on Wednesday 28th October 2009 at 2pm

Present

Lisa Grayson (LG)
Irene Blair (IB)
Monica Lacey (ML)

Apologies

	Action
1. Previous Minutes <ul style="list-style-type: none"> Accepted as a true and accurate account. 	
Matters Arising: <ul style="list-style-type: none"> 28th January 2009 <ol style="list-style-type: none"> 3. AOCB <ul style="list-style-type: none"> IB/LG still to produce a visual, simplified waste disposal guide. IB/LG 27th May 2009 <ol style="list-style-type: none"> 3. Unpacking of goods in Stores LG and IB still to agree a date with the Stores Manager to discuss risk assessment, SOP and training. LG still to write up Stores inspection report/risk assessment from previous visit. LG/IB 4. Acquisition, storage, use and disposal of explosives LG still to put explosives information on the web and bring to the attention of the Lab Managers. LG 5. Web Site <ul style="list-style-type: none"> LG to put an account of the latest Eppendorf centrifuge fire incident on the H&S web site. LG LG to put an account on the web site of the fatal accident involving use of a pyrophoric chemical. LG 7. AOCB <ul style="list-style-type: none"> LG still to draft assessment for formaldehyde release during fumigation. LG IB still to arrange a Field Trip First Aid course. IB LG still to supply ML with a copy of the SLSLT Disaster Recovery plan with home phone numbers blanked out. LG LG still to arrange meeting to discuss Mortuary and Plastination H&S issues. LG 24th June 2009 <ol style="list-style-type: none"> 2. Amendment to BTC and Proposal to set up Database LG still to set up BTC database. LG 3. LN2 Risk Assessment, SOPs and O2 Depletion Monitor Checklists Battery/sensor replacement completed. 4. Letter to Pls re H&S Responsibilities LG to raise at H&SMC meeting in Jan 2010. LG 5. CLS Dangerous Substances Register LG still to expand the register to cover all controlled or licenced activities/substances. LG 25th August 2009 <ol style="list-style-type: none"> 2. SOP for Fire Call Point Testing IB to draft a SOP for this and circulate to Fire Marshals/Wardens to ensure they all know how to carry out fire call point testing. IB 3. Simplified Version of Accident Report Form To be discussed at Mortuary/Plastination meeting. 4. Checklist/Risk Assessment for Pregnant Mothers See 25/11/09 agenda item 2. 6. AOCB <ul style="list-style-type: none"> LG to give Viv McGuire a supply of Emergency Numbers cards. LG LG to amend CL2 SOPs to say that bottles of biohazard liquid waste should also be placed in the red boxes along with bags of solid waste. LG Comments Boxes have been checked. 23^d September 2009 <ol style="list-style-type: none"> 2. SOP for Gas Leak LG still to draft based on Safety Services current advice. LG 3. Signing In/Out Sheet for E&B LG still to label up roof work notebooks and discuss with Receptionists and Ged Keane. LG 4. Compressed Gas Safety Audit LG still to organise a full compressed gas safety audit. LG 5. LN2 Cell Freezer Fill Training LN2 Cell Freezer fill SOP still to be finalised and circulated. LG 6. AOCB <ul style="list-style-type: none"> Fire Safety Adviser has confirmed that numbers in 1st Year lab are acceptable. SCILLS inspection carried out on 30/9/09. 	

1. REACH Compliance

Group members agreed that REACH is not a concern for CLS since we are not a manufacturer or importer placing chemicals on the market.

2. Revised Pregnant Mothers' Procedure & Forms

See 25/11/09 agenda

3. Targets for H&SMC Meeting in January 2010

See 25/11/09 agenda

4. Accident/Incident/Near Miss Reports

- i. Small fire caused by perished Bunsen Burner tubing. Worker did not regularly check tubing. Tubing replaced and worker reminded to follow relevant SOP.
- ii. Heat build up in Garland Café caused a fire alarm activation. Doors to Café had been locked and had to be burst open to allow Brigade access. Café staff claim that heat build up is due to inadequate ventilation. Staff advised to take this up with Terry Sweeney.
- iii. A Sorval centrifuge was damaged when a member of research staff forgot to tie down the rotor lid before starting the run. No one was injured.
- iv. An undergraduate student undertaking practical classes in SLSLT has developed an adverse reaction to nitrile gloves. The student is being supplied with silk glove liners.
- v. An undergraduate student sustained a tick bite while on a field trip. The tick was removed at Arbroath Infirmary and the student's GP prescribed antibiotics and them to report back if they developed flu like symptoms that may be indicative of Lyme disease.
- vi. A researcher on MSI2 ignited the gloves they were wearing whilst working in a laminar flow hood with ethanol and a Bunsen Burner. They sustained a small blister on their thumb. Staff have been reminded not to mix ethanol and ignition sources. The necessity for gloves during this procedure should be reviewed.
- vii. A shelf collapsed in a cold room on MSI2. The member of research staff present at the time grabbed the shelf to prevent damage to equipment positioned below it and cut his thumb in the process. All shelves were checked by E&B and it became apparent that whoever had last moved the shelf had not clipped it in to the supporting struts properly.
- viii. A researcher on WTB2 sustained a minor cryoburn to her foot when liquid nitrogen drained from a rack she had just removed from a cell freezer. The worker was wearing shoes that did not fully cover the feet and allowed the LN2 to make sustained contact with her bare skin. The worker has been reminded as to what constitutes appropriate lab footwear. This will be highlighted in the LN2 training package that is currently under development.

5. H&S Comment/Suggestion Slips & SUSAs Cards

See 25/11/09 agenda

6. AOCB