Participant Information Sheet

1. Invitation
You are being offered the opportunity to volunteer for workplace asymptomatic testing for COVID19 RNA.

Asymptomatic testing provides a route to breaking chains of COVID transmission, improving workplace safety and resilience to high infectivity rates in the general population. The criteria for asymptomatic testing are distinct from diagnostic testing of infected individuals, with greater need for frequent testing (twice weekly), and rapid delivery of results. To meet these criteria, we have devised a test based on direct analysis of saliva using loop mediated isothermal amplification (LAMP) and we aim to provide results the same day.

Before you decide to volunteer, it is important for you to understand what this will involve. Please take time to read the following information carefully and discuss it with others if you wish. Ask if there is anything that is not clear or if you would like further information. Take time to decide whether you wish to take part.

2. Why have I been chosen?
We are inviting all Life Sciences personnel aged over 18 years old.

3. Are there some people that cannot take part?
Yes. It is important that anyone who is exhibiting any symptoms associated with Covid-19 infection do not take part. These symptoms include a continuous cough, a loss of the sense of taste or smell or high temperature. Further information can be found here. https://www.nhs.uk/conditions/coronavirus-covid-19/

It is also a requirement for this study that participants have a smartphone equipped with a web browser and camera. This will allow you to register your details with our dedicated website (Díon) and then register your samples each time they are dropped off for testing.

4. Do I have to take part?
No. It is up to you to decide whether or not to take part. If you do decide to take part, you will be asked to sign a consent form and will be given this information sheet and a signed consent form to keep. If you decide to take part, you are still free to withdraw at any time and without giving a reason.

5. What will happen to me if I take part?
You will be issued with detailed instructions on how to register on our dedicated website called Dion and how to donate the small amount of saliva required for testing. You will be asked to take home collection tubes and you will be given a schedule for your twice weekly testing. Briefly, on a test morning you will spit into the tube provided and bring this tube to CTIR reception sealed in the bag provided. You will then stick a QR code on the bag and scan it with your phone to registered your code/sample on the Dion website. Your saliva will be tested for the presence of Covid-19 RNA and you will be notified by email and text when your test result is available on the same day.

6. Who will have access to my result?
The research team will not have any access to information about who provided the samples they are testing. The research team will not keep any records of individual tests. All records of participants and individual results will be destroyed on completion of the screening programme. A record of the overall results will be kept for 7 years.
7. **What should I do if I am notified that my sample tested positive for Covid-19**

If you have a positive test result you will be asked to self-isolate and you will be offered support by SLS. This positive result will also be sent to NHS-Tayside who will make an appointment with you (using your email address) to receive a swab qPCR test to confirm or correct your positive LAMP result. If the NHS test is negative, you may stop self-isolating and return to normal. If the NHS test is also positive (confirming the LAMP test) you would continue to self-isolate for a total of 10 days. A positive NHS test will also prompt the Test and Protect team to follow up with you to identify potential recent contacts. At this point the UoD also requests that you provide information on their [Self reporting form](mailto:UoD-COVIDworkplacetests@dundee.ac.uk), which will provide access to further support if required.

8. **What are the possible benefits of taking part**

There will not necessarily be a direct benefit to you from taking part in the study, but you will contribute to community. This screening programme will act to reduce the risk of clustered outbreaks of COVID in the workplace and the associated risk to lab-based research. Should the first phase be successful it will be expanded to include more lab based researchers in SLS.

9. **Will my taking part in this study be kept confidential?**

We will keep a copy of the consent form containing your name and the date of sampling for the duration of the screening programme and this will then be destroyed. During the study, only NHS Tayside will have access to your name and contact details.

10. **What will happen to the samples that are taken?**

Your saliva will be tested. It will be disposed of within the duration of the study.

11. **What will happen to the data generated during screening?**

The overall results may be presented at scientific meetings and published in scientific journals. No information about you will be presented or discussed. The results will primarily be used to inform the study about the processes used so the School can learn from it for any future testing system and potentially to facilitate replication of Covid19 asymptomatic screening in other sites and institutions.

Please note that asymptomatic testing will not alter the need for PPE and in particular masks will still need to be worn. Testing negative does not mean you cannot become positive later the same day.

If you are happy to volunteer for this project please carefully read the privacy policy on Page 3.

If you have any questions you can contact us via:

[UoD-COVIDworkplacetests@dundee.ac.uk](mailto:UoD-COVIDworkplacetests@dundee.ac.uk)
Privacy Notice – Information Governance – Data Protection

How we use your information
If you choose to provide personal data in response to any of our questions, you should understand that we will hold and process that information in the dataset we generate.

We will retain the raw data from the survey responses until the end of Academic Year 2021/22 or until the testing programme is completed (whichever is earlier), when it will be deleted. We will retain our analysis and reporting for a period of up to 7 years.

Personal data
Personal data is explicitly asked for in this survey. Should you provide personal data in response to any of our questions, please consider whether your responses reveal circumstances which may identify you and whether you wish to include them. Any disclosure of personal data is at your own discretion. You should restrict your answers to the matter at hand and must avoid disclosing the personal data of others.

Special categories of personal data
The University does not require any special categories of personal data in the completion of this survey. However, if your test result is positive this information, representing a potential indicator of your state of health, will be transferred to the NHS and Public Health Scotland.

Data controller
Should you provide personal data in response to this survey and engagement with the testing process the University of Dundee would be the data controller for this information. This data may be processed by the University’s nominated agents such as software or service providers. A list of these providers is included below. The processing of personal information in relation to test results will be contained within software systems that are operating within the internal University computer systems and network. Communication of positive results to the NHS is made by a secure process. Data will be processed using the University’s business systems. These include Microsoft 365 and Microsoft OneDrive.

The University uses an online survey run by JISC to collect this information. For information on how this service secures your data please see https://www.jisc.ac.uk/online-surveys.

Lawful processing
If you choose to provide personal data in response to our questions and the provision of a saliva sample it will be processed on the basis of your consent (ie you have taken explicit steps to provide that information to us). You can withdraw your consent at any time. Please note that once your information has been anonymised you will no longer be able to withdraw your consent as we will no longer be able to identify your information. To withdraw your consent to the processing of your personal data email: Zoe Hirons: z.hirons@dundee.ac.uk quoting the receipt number at the end of the notice/survey.

Your rights
The University respects your rights and preferences in relation to you. If you wish to update, access, erase, or limit the use of your information please let us know by emailing: Zoe Hirons: z.hirons@dundee.ac.uk

If you wish to complain about the University’s use of your information please contact the University’s Data Protection Officer in the first instance by emailing dataprotection@dundee.ac.uk. You may also wish to contact the Information Commissioner’s Office.