



## CALL FOR PROPOSALS CAPES – University of Dundee

2012

### GENERAL INFORMATION

This call for proposals shall select Projects in the Biology area, according to the Science without Borders program.

### REQUIREMENTS

Candidates wishing to apply to the present programme must meet the following criteria:

- Brazilian citizenship;
- Preferably hold a Masters degree from an Institution accredited by CAPES;
- Possess adequate proficiency in English;
- Is not receiving any other scholarship or financial benefit from another Brazilian governmental agency for the same purpose, under penalty of cancellation of the scholarship and reimbursement of the amount already paid.

Applications will not be accepted from candidates who are already in the UK or who have resided in the UK after January 1, 2011, to develop academic activities similar to this scholarship.

### APPLICATION

The candidate should send his application form to CAPES and to the University of Dundee simultaneously, including his/her research project outline, application forms and supplementary documents.

Accuracy of the information provided will be the responsibility of the candidate. CAPES and the University of Dundee will have the right to exclude the candidate from the selection process if the documentation is submitted with incomplete, incorrect or inconsistent data in any stage of the competition, or is found later to be untrue, or is submitted outside the required timetable for submission.

#### Required documents

- CAPES application form [www.capes.gov.br](http://www.capes.gov.br)
- Candidates should submit their CV to Nikki Forbes ([n.z.forbes@dundee.ac.uk](mailto:n.z.forbes@dundee.ac.uk)) at the College of Life Sciences, University of Dundee. Candidates should indicate in the cover letter that they intend to apply for a CAPES scholarship.
- Curriculum Vitae, format available at the Lattes platform: [www.lattes.cnpq.gov.br](http://www.lattes.cnpq.gov.br)
- IELTS of 6.5 with 6 in each element, or TOEFL (Internet-based) of 79-95
- Three letters of reference. In addition, applicants should check their departmental

website for information on other documents to submit (for example, research proposals).

### **Research project:**

After pre-selection by CAPES, eligible applicants will be selected by the University of Dundee, and will be contacted for interview. Successful candidates will then, in consultation with the proposed supervisor write the PhD research proposal. The research project, with a maximum of 10 pages, should be written using Times New Roman, size 11, line spacing 1.5, and should contain the following items:

- a) Title;
- b) Summary;
- c) Introduction and justification of the project;
- d) Goals, defining the object of study;
- e) Methodology to be employed;
- f) Proposed implementation schedule; and
- g) Bibliography;

This document will then be submitted to CAPES for the final selection process.

### **SUPPORT**

This consists of 10 scholarships for the PhD (4 years), which includes:

#### **CAPES**

- stipend for the grantee's maintenance: £910.00 per month;
- setting allowance, a one-off payment of £910,00;
- international return air ticket: USD 1706,00 up to six months stay, USD 3412,00 more than six months stay.
- health insurance: £560 per year.

These values may be altered according to the student's family condition.

#### **University of Dundee**

The University of Dundee will pay the tuition and other academic fees required by the University of Dundee.

The University of Dundee will also offer College of Life Sciences scholarships outstanding CAPES students on a competitive basis

### **SELECTION**

Selection will take place simultaneously at CAPES and at the University of Dundee. Each agency will, separately, carry out pre-selection of candidates.

At CAPES, the selection will take place in 3 phases, all of them are eliminatory:

- Document analysis
- Merit analysis – the *ad hoc* consulting group of CAPES shall analyze the scientific merit of the application;
- Based on the information provided by the candidates, the CAPES Special Advisory Committee shall establish a priority order of the candidates with the intention of presenting them at the final selection proceedings. Grades will be given according to the Table below:

Grade	Classification
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4	Excellent
3	Very Good
2	Good
1	Poor
0	Inadequate

The list of candidates pre-selected by CAPES will be sent to the University of Dundee. The University of Dundee will receive the applications and contact the candidates for interview by Skype. Following the interviews, successful candidates selected by the University of Dundee will together with the PhD supervisor, write a research proposal. This will then be submitted to CAPES to review the scientific merit of the application.

### **Joint Meeting**

The final selection of the applications shall occur at a joint meeting between CAPES and the University of Dundee when the academic-scientific merit of the proposals and the interests of all the Parties shall be considered.

### **TIMETABLE**

<b>TERMS</b>	<b>PHASE</b>
Jan 1st -25 <sup>th</sup> Feb 2012	Applications for admission to CAPES and to the University of Dundee
25 <sup>th</sup> Feb 2012- 25 <sup>th</sup> March 2012	Pre-selection of candidates by CAPES sent to the University of Dundee
April 2012	Selection and interviews of candidates by the University of Dundee
Mid May	Selected Stage 2 applicants submit research proposal to CAPES.
1 <sup>st</sup> June 2012	Joint Meeting
June 2012	Publication of Awards
From October 2012 (can be flexible)	Academic activities

### **VISA APPLICATION**

The British Council can advise on student visa policy and immigration for a Tier 4 visa. The University of Dundee will prepare a **Confirmation of Acceptance for Studies (CAS)**. Applications for visas should be made only when all conditions of admission have been met.

Costs concerning passport and visa issue are the responsibility of the candidate.